**Center for Art, Culture & History, Exeter (CACHE)**

**February 21, 2023**

**4:30 pm**

**Agenda**

1. Call meeting to order:
	1. Board members- Dwight Miller, President; Robyn Stearns, VP; Patty Spott, Secretary; Laurie Hamilton, Treasurer; Kelsey Gilles, Director, Jim Tyler, Director
	2. Staff- Donna Alfaro
	3. Consultants- Erica Pine and Allie Fox, CPAs
2. Action Items:
	1. Approve Minutes from January 17, 2023 meeting
	2. Approve Financial Report: Laurie Hamilton/Erica Pine/Allie Fox
	3. Resolution to approve Articles of Incorporation for new name:
		1. Center for Art, Culture & History-Exeter, CACHE

1. Discussion Items:
	1. Report on visitors to gallery by month- Donna Alfaro
	2. Aaron Collins’ projects for CACHE:
		1. -Rebranding rollout
		2. - logo files and color palette for April/website
		3. - bio format for Art Committee
		4. - press release for locals show
		5. - letterhead design
		6. - Kaweah Ave. monument sign design
		7. - West facade building signage
		8. - interior presentation/branding wall treatment
	3. Archive room update
	4. Docent scheduling and training
	5. Art classes and management of the public- lock doors during class
	6. Museum update- Dwight Miller
	7. California Arts Council grant update
2. Items to refer to Committees:
	1. Art Committee- Robyn Stearns, Kelsey Gilles & Jana Botkin
3. Other items for consideration
4. Upcoming Events: Artists’ drop-off of art- Sunday, Feb 25th,
5. Adjournment